

The President  
BGMEA  
BGMEA Complex (3<sup>rd</sup> Floor)  
23/1, Panthapath Link Road,  
Kawran Bazar, Dhaka-1215.

**Application for Associate Membership of BGMEA.**

Dear Sir,

I, .....  
.....Designation:.....

Name of the organization : .....

Address : .....

We, the undersigned are desirous of becoming an Associate Member of Bangladesh Garment Manufacturers & Exporters Association (BGMEA) and agree to abide by the rules & regulations framed there along with amendment to be made from time to time and also agree to pay Associate Membership subscription. Please find enclosed herewith a draft/P.O. of Tk. 80,000/- (Taka Eighty thousands) only in favor of BGMEA, Dhaka of .....Bank, .....Branch, Dated.....being the prescribed admission fee Tk. 65,000/- and annual subscription Tk. 15,000/- for the BGMEA Associate Membership.

Therefore, we would request you to kindly accept our application for Associate Membership and enroll us as an Associate Member of your Esteem Association.

The information sheet supplied by BGMEA is enclosed herewith duly filled in.

(Signature of Applicant with stamp)

**Introduced by:**

Signature :  
Name of the BGMEA Member/Associate Member :  
.....

Organization Name :  
.....

Address :  
.....

Membership No./Associate Membership No. : .....

**Enclosure:**

1. Application for Associate Members in the letter head pad according to the prescribed form supplied by BGMEA
2. Taka 80,000 to be deposited in favor of BGMEA Dhaka through Pay order/ Bank draft / BGMEA Bank Account.
3. Photocopy of Trade License attested by the Lien Bank.
4. Photocopy of Memorandum of Articles / Partnership deed ( as applicable) attested by the Lien Bank.
5. Photograph 02 copy of Proprietor /Partner /Share holder all shareholders all Shareholders (as applicable) attested by the Lien Bank

6. Specimen Signature of Proprietor /Partner /Share holder all shareholders (as applicable) attested by the Lien Bank
7. Rent agreement/ Purchase deed of the Buying office.
8. Copy of TIN certificate attested by the Lien Bank.
9. Bangladesh Bank Clearance.( if available)
10. National ID
11. Work permit from Board of Investment (BOI) for the Liaison office having foreign investor.

**Special Instruction:**

This information sheet shall have to be submitted in the letterhead pad of the concerned organization.

Information sheet supplied by the Buying House/Agent in connection with BGMEA Associate Membership.

1. Name of the Organization : .....
2. Corporate Address (Trade License) : .....
- Mailing Address/OfficeAdd : .....
- : .....

3. Name of the Managing Director/Proprietor/Countrys/Representative:  
(If inadequate, please attach extra page)

Name	Address	Designation	Cell/Mobile

4. Phone No. : .....Fax: .....E-mail:  
.....
5. Name of the Bank & Address :  
Phone # : .....Fax:  
.....
- 6 Account number :
- .....
7. Type of Organization : Local  Foreign:  Joint Venture:
8. If foreign organization kindly writes  
name & address of the overseas  
corporate office :  
:

9. Do you own or share holder of any Garments Factory? Yes  No  If yes, Name of write the Factory:

.....and your designation .in the factory.....

10. Classification of the organization: (Please put  where applicable)

Public Ltd.  Private Ltd.  Proprietorship  Partnership

11. Please indicate line of your business: (Please put  where applicable)

Woven  Knit  Sweater  Towel  Home Tex.  Others. ....

### **Declaration**

I.....Designation.....  
....M/s.....hereby declare that the information  
furnished above is correct to the best of my knowledge.

(.....)  
Signature of Applicant  
with stamp(Seal)

Date: